

A & K Energy Conservation, Inc.

APPLICATION FOR EMPLOYMENT

(Valid for only 180 days) | FAX (352) 567-1947

Please answer all the questions. Resumes are not accepted in lieu of completion of this application.

Note: This application was designed for use with several types of positions. Some questions may not be completely applicable to the position you are seeking; however, we ask that you answer all the questions. PLEASE PRINT.

Position(s) Applied For _____ Date _____

NAME: Last First Middle Social Security Number

Present Address: Street City/State Zip Code Telephone

Only U.S. Citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Can you, upon employment, submit documentation verifying your identity and your legal right to work in the U.S.? ____ Yes ____ No

Have you ever pled guilty or no contest or been convicted of any crime? ____ Yes ____ No
If yes, give dates and explain. (Attach separate paper if necessary).
A conviction will not necessarily disqualify you from employment.

In order to permit a check of work and educational work records, should we be made aware of any changes of name or assumed name that you previously used? ____ Yes ____ No. If yes, identify name and relevant dates. _____

If employed and under 18 years of age, can you furnish a work permit? ____ Yes ____ No

Have you ever filed for bankruptcy? ____ Yes ____ No
Do you or have you ever had credit problems? ____ Yes ____ No. If yes, give details: _____

Are you a veteran of the U.S. Military Service? ____ Yes ____ No. If yes, what branch? _____
If yes, beginning date and ending date of active duty: From _____ To _____
Date of Discharge from Military Service: _____

Have you ever been dismissed or forced to resign from any employment? ____ Yes ____ No.
If yes, please explain. _____

Date available for work? _____ Desired salary range? _____
Are you able to perform the functions of the job for which you are applying? ____ Yes ____ No
Are you able to meet attendance requirements for the job for which you are applying? ____ Yes ____ No

Are you now employed? ____ Yes ____ No. Are you on layoff and subject to recall? ____ Yes ____ No
May we contact your present employers? ____ Yes ____ No. Previous Employers? ____ Yes ____ No
Please identify any exceptions and reasons for not contacting prior Employers: _____

Will you work overtime if asked? ____ Yes ____ No

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What foreign languages do you speak, read, or write? _____

Do you have any friends or relatives who work here? ____ Yes ____ No

Name _____ Relationship _____

Name _____ Relationship _____

Have you filed an application before? ____ Yes ____ No. If yes, give date: _____

Have you ever been employed here before? ____ Yes ____ No. If yes, give date: _____

Briefly explain why you desire to work for A & K, and why you would make a good employee: _____

Educational Data

<i>SCHOOL</i>	<i>PRINT NAME, NUMBER, STREET ADDRESS, CITY, STATE AND ZIP CODE OF EACH SCHOOL</i>	<i>NO. OF YEARS COMPLETED</i>	<i>DEGREE</i>	<i>MAJOR COURSE OF STUDY</i>
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, NIGHT OR CORRES.				
OTHER				

Other skills: (List any other job-related skills, qualifications, or licenses that support your application)

Driving Experience and Qualifications

	<i>STATE</i>	<i>LICENSE NUMBER</i>	<i>TYPE</i>	<i>EXPIRATION DATE</i>
DRIVER LICENSES				

A. Have you ever been denied a license, permit or privilege to operate a motor vehicle? _____

B. Has any license, permit or privilege ever been suspended or revoked? _____

C. List states operated in for last five years: _____

D. Show special courses or training that will help you as a driver: _____

Employment Experience

List each job held. Start with your present or last job. Include military experience. If known by any other name, please indicate.

Employer	Dates:		Work Performed
Address	From	To	
Job Title			
Supervisor	Salary:		
Reason for Leaving	Start	Final	
May we make inquiries of this employer? ____ Yes ____ No			

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Employment Experience (Continued):

Employer	Dates:		Work Performed
Address	From	To	
Job Title			
Supervisor	Salary:		
Reason for Leaving	Start	Final	
May we make inquiries of this employer? ___ Yes ___ No			

Employer	Dates:		Work Performed
Address	From	To	
Job Title			
Supervisor	Salary:		
Reason for Leaving	Start	Final	
May we make inquiries of this employer? ___ Yes ___ No			

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents, to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions, and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process, and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment, and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 180 days. At the conclusion of that time, if I have not yet heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary, and that no implied, oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States, and that federal immigration laws require me to complete an I-9 Form in this regard.

I CERTIFY THAT I HAVE READ, FULLY UNDERSTAND, AND ACCEPT ALL TERMS OF THE FOREGOING APPLICANT STATEMENT.

Signature of Applicant: _____ Date _____

Print Name: _____