



APPLICATION FOR EMPLOYMENT

Our Commitment to Applicants:

We appreciate your interest in starting, continuing or resuming a career at A&K Energy .If you take the time to complete our employment process, we promise you and all applicants the following things in return:

- All qualified applicants will be considered for employment regardless of race, color, religion, age, genetic information, gender, pregnancy, national origin, disability or marital status.
- We will provide reasonable accommodations to individuals with disabilities.
- The personal information you provide A&K Energy will be used solely for Human Resource purposes, including compliance with federal and state employment laws. It will not be sold to other companies nor will it be shared with employees not involved in recruiting, screening, hiring, record-keeping or human resource management.

Your Commitment to A&K Energy:

Integrity is a very important value at A&K Energy. Therefore, the information you provide our Company during the application and screening process must be complete and accurate. Providing false information will result in your application being rejected or, if you are hired before the dishonesty is discovered, your immediate termination.

Please print clearly and complete the entire application. You may attach a resume but you must still complete all questions or your application will be deemed incomplete and may not be considered. Please fill out each box and don't just indicate, "see resume."

Full Name: _____ Date: ____/____/____

Address: _____

Telephone Number(s) Home: () _____ Cell:() _____

Email address: _____

Type of employment desired: ___ full-time ___ part-time ___ temporary ___ co-op/intern

Position desired: _____

Why are you interested in a job with A&K Energy? _____

How did you learn about A&K Energy? _____



APPLICATION FOR EMPLOYMENT

Date available to start _____/_____/_____ Desired Wage/Salary_____

Are you able to work nights and weekends if necessary? Yes No

Are you able to travel if required by this position? Yes No

Are you able to submit proof of legal employment authorization and identity? Yes No

If you are under 18, can you furnish a work permit if it is required? Yes No

Have you ever been convicted of a crime? Yes No

If yes, please explain (a conviction will not automatically bar employment)_____

Have you every applied to A&K Energy before? Yes No

If yes, when and for what position?_____

Have you ever worked for A&K Energy before? Yes No

If yes, when and in what position?_____

Are you related to any current A&K Energy employee? Yes No

Are you currently on layoff status, leave of absence or other suspension of employment and subject to recall with another employer? Yes No

If yes, give all details: _____

Employment History:

Provide all employment information for your past 3 employers, starting with the most recent.

1. Current or Last Employer_____ Position_____

Address_____

Telephone # _____ Dates employed from _____ to _____

Supervisor's name and title_____

Job summary_____

Reason for leaving_____



APPLICATION FOR EMPLOYMENT

Previous Employers

2. Employer _____ Position _____

Address _____

Telephone # _____ Dates employed from _____ to _____

Immediate supervisor name and title _____

Job summary _____

Reason for leaving _____

3. Employer _____ Position _____

Address _____

Telephone # _____ Dates employed from _____ to _____

Immediate supervisor name and title _____

Job summary _____

Reason for leaving _____

May we contact all of the employers listed above? Yes No If not, which ones should we not contact and why? _____

Other Skills and Qualifications:

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert). Describe any training and work experience while in the military service which relates to the position for which you are applying. This is where you would list if applicable DOT certification, forklift training and commercial driver's license.



APPLICATION FOR EMPLOYMENT

Educational History:

List school name and location, course of study, and any degrees earned.

Do you hold a HS diploma or GED certificate? Yes No

College(s)

Name _____ Location _____

Degree earned _____ Major _____

Name _____ Location _____

Degree earned _____ Major _____

Name _____ Location _____

Degree earned _____ Major _____

Technical Schools _____

Additional Technical Training _____

What interests do you have outside of work that complement your job skills?

References

List 3 references' names, phone numbers, and years known (no relatives or employers)

1. Name: _____ Phone #: _____ Years Known: _____

Relationship: _____

2. Name: _____ Phone #: _____ Years Known: _____

Relationship: _____

3. Name: _____ Phone #: _____ Years Known: _____

Relationship: _____



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Applicant acknowledgement & authorization to release employment reference information

PLEASE READ CAREFULLY

I certify that I am a genuine applicant for employment and this application is being submitted solely for the purpose of seeking employment with A&K Energy and for no other reason. I understand that A&K Energy requires certain information about me to evaluate my qualifications for employment and to conduct its business if I become an employee.

I agree and understand that A&K Energy and its agents may investigate or seek information concerning my background and/or previous employment, whether of record or not, to the extent and for purposes permitted by applicable federal and state law. I further agree and understand that if employed, the Company may at any time seek any information from whatever source, which in its discretion, it deems relevant information about my employment, to the extent and for purposes permitted by applicable federal and state law. Accordingly, I hereby authorize the previous employers and references listed in my application or any other source contacted by the Company to give the Company any and all information requested by the Company concerning my previous employment or any other information they may have, personal or otherwise. I hereby release the Company and its agents, the previous employers, and any other persons or entities whatsoever involved in such an investigation or inquiry from all liability of any kind, including any damages on account of the furnishing of such information. A&K Energy may be required to disclose applicant information without notice or consent under subpoenas, warrants, orders or by lawfully authorized requirement or demand under the authority of the laws of the United States.

A&K Energy does not hire persons who use illegal drugs. All persons seeking employment or employed at A&K Energy may be required to take and pass a screen for illegal drugs, and may be subject to periodic tests for illegal drugs. I hereby voluntarily consent to provide a urine specimen (or hair or blood specimen) as required at a collection facility designated by A&K Energy, and further consent to have the specimen tested at a laboratory selected by A&K Energy. I hereby certify that I do not use illegal drugs. I understand that I may be required to submit to drug testing now or at any time in the future and I agree to such testing. I also understand that I may be required to submit to a medical evaluation.

I understand that if I am employed by A&K Energy, I must conform to the rules, regulations, and directives of A&K Energy. I understand that I have the right to terminate my employment at any time with or without notice, with or without cause, and that A&K Energy has a similar right. I understand my employment by A&K Energy does not constitute a guarantee that any position be continued for any length of time or that any job assignment or shift be permanent. I understand that I may be required to work scheduled and unscheduled overtime and scheduled weekend and holiday work when required by A&K Energy. I understand that no one other than the President of A&K Energy has the authority to make any other agreement.

I understand that if I am hired, confidential information regarding A&K Energy, and/or its customers and employees may be available to me and that this information must not be disseminated or used except for A&K Energy's benefit. If employed, I agree to keep all information about A&K Energy, including, such information regarding its business methods, customers and employees, confidential and shall not disclose this information to any unauthorized personnel.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and I understand that false, incomplete or misleading statements or omissions on this application or any other pre- or post-employment form may be considered sufficient cause for dismissal, if and when discovered.

I hereby acknowledge that I have read, understand, and consent to the above statements.

Signature of Applicant _____ Date _____/_____/_____

The use of this application does not indicate there are positions open and does not in any way obligate A&K Energy. This application will be considered valid for no longer than 45 days.